

MATT MASSARO'S PIANO STUDIO POLICY

Hello students and families! This is my studio policy for all private piano lessons throughout the year. I am going to outline a few guidelines and procedures that will take place:

- **Lessons are weekly, and will be billed monthly with payment given at the first lesson of the month.** The amount depends on how many lesson days are in each month (minus certain holidays – please see attached calendar). As my student, you are paying to reserve a weekly time slot in my schedule regardless of attendance, so lessons cannot be skipped and unpaid. **Please note: if your lesson falls on a dark-green day of the calendar, you are required to pay for that lesson regardless of attendance.**
- **Accepted forms of payment:** Cash, check or PayPal. (For PayPal, please categorize payment as “sending to friends”, otherwise I will get charged a fee for which I will need to be reimbursed.)
- **Student absences** will not be refunded. No exceptions. Missed lessons can be made-up on a case-by-case basis, where time permits. I try to be flexible with this where I can. If the student knows ahead of time that they will be away on a given week or day, payment is still expected but we can try to reschedule the lesson. If the student misses the first lesson of the month, payment for the full month is still required.
- If I have to miss a lesson, it will be credited toward the next month unless we can find a time to reschedule.
- **Summer lessons only:** If your lesson falls on a light-green day of the calendar, it is considered a summer lesson. The monthly payment schedule detailed above will still apply, but if you are going to be away on vacation, please let me know at the start of the month and you won't be charged for that lesson (see the days marked in light-green on the calendar).
- **Lesson location:** I teach from my home in Meriden or I can travel to your home (depending on distance).
- Remember, practicing is important! What you get out of private lessons really depends on how much time and effort you are willing to put into practicing. An ideal amount of practice usually lies between 15 and 30 minutes a day or more, depending on the level of the student. We will talk about effective practicing techniques during our lessons.
- There will be one yearly recital in either May or June. There will be a fee for the recital (TBD) to cover the costs of renting the recital venue.
- My lesson rates are as follows, including a flat \$12 driving fee per lesson if I travel to your home:

<u>In-Studio Lessons</u>	<u>In-Home Lessons</u>
\$35 – 30 minutes	\$47 – 30 minutes
\$50 – 45 minutes	\$62 – 45 minutes
\$63 – 60 minutes	\$75 – 60 minutes

I am so happy that you are a part of my studio, and I look forward to the time we get to spend together this year! Please do not hesitate to let me know of any questions or concerns. Thank you!

Matt Massaro

Cell Phone: (203) 710-7753

Email: onixmt@yahoo.com

PIANO LESSONS AGREEMENT

Matt Massaro

16 Jefferson St.
Meriden, CT 06450
(203) 710-7753

Client name: _____

Student name: _____

Address: _____

City: _____

Telephone: _____

Price per lesson: _____

Agreement:

By signing below, you agree to abide by the rules laid out in my studio policy. Please read them carefully and feel free to discuss any questions or concerns with me before signing. Thank you so much! I am really looking forward to our lessons together!

Instructor: Matthew Massaro

Client Signature

Date: